



School:	Oakwood School	Location:	Whole School
Job Title:	Specialist Teacher of Learning Support	Salary Range:	Visiting teacher status - details will be discussed
Responsible to:	Head of Individual Learning Support and Development		

The responsibilities of the Specialist Teacher of Learning Support will include the following:

Main Duties and Responsibilities
<ul style="list-style-type: none"> ● Plan, prepare and deliver high quality support lessons for individuals and/or small groups of pupils ● Set targets and expected outcomes based on ongoing assessment for the child's learning and structure teaching to enable them to succeed ● Complete and review individual learning plans for each pupil ● Observe and support in class as required and feedback to the Head of Individual Learning and Development ● Be familiar with assistive technology available to pupils with SEND ● Keep records on each pupil seen regularly ● Attend departmental meetings as required ● Attend staff/parent meetings, including annual review meetings where appropriate ● Attend regular INSET where appropriate ● Stay abreast of the latest educational research and teaching and to have an in depth knowledge of Dyslexia, Dyspraxia and other specific learning difficulties ● Liaise directly with parents ensuring the Head of Individual Learning and Development has oversight of communication ● Liaise effectively with all stakeholders, including other members of the school team ● Foster an atmosphere in which caring relationships are likely to be nurtured ● Encourage positive behaviour using rewards and sanctions as outlined in school policies ● Maintain a vibrant and stimulating teaching environment

Standards and Professional Attributes
<ul style="list-style-type: none"> ● Demonstrate outstanding practice ● Actively support and model the Staff Core Values, supporting the aims and ethos of the school ● Be honest and trustworthy ● Uphold the school's policies on behaviour, discipline, bullying, child protection and safeguarding ● Participate fully in appropriate staff training and show commitment to professional development ● Ensure administrative tasks are carried out on time and accurately ● Demonstrate flexibility in adapting to changing situations ● Work collaboratively, recognising and understanding the needs and viewpoints of those you work with, responding to others in a professional manner ● Demonstrate a thorough understanding of current approaches to effective teaching and learning ● Follow all codes of practice in relation to school discipline and health & safety regulations

This job description is not intended to be all-inclusive and the post holder may perform other duties.

Reviewed by:	Charlotte Mason, Head of Learning Support	
Date:	January 2019	
Signed by:	Clare Bradbury Headteacher	